Check List for the awards claimed by the faculty

Name of the Faculty   **:**

Department   **:**

Name of the award   **:**

Category   **: Academics / Research / Innovation / Administration / Others _____**

Issued by   **:**

Received for the year   **:**

Date of receiving the award   **:**

S. No	Requisite	Available / Not Available	Verified & Approved
1	Mail received from the organizer.		
2	Report on the award received.		
3	Geotagged Photos.		
4	Copy of the award certificate.		
5	Settlement Form / Account Statement / Bill Copies.		

Faculty In-charge   **ERP In-charge**   **HoD**

Verified by

IQAC Team   **Dean-IQAC**